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| Policy: | Conflicts of Interest |
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1.0 Purpose

The purpose of this policy is to ensure RAC committee members recognise, disclose, and manage any Conflict of Interest they may have, and act in a manner consistent with their responsibilities with Rider's Against Cancer (RAC).

2.0 Scope

This policy applies to all committee members of RAC.

3.0 Policy statement

A conflict of interest can arise when:

- a person involved with RAC could benefit (financially or otherwise) from the charity. This benefit could be directly to the individual, or indirectly through someone they are connected to; or
- a person's duty to RAC competes with a duty or loyalty they have to another organisation or person.

This includes any situation where it could be perceived that someone's personal interest or loyalties could affect their decision making.

When a conflict of interest exists for a committee member, that committee member must declare the nature of the conflict or the potential conflict. The committee member must not take part in deliberations or proceedings including decision-making in relation to the conflict of interest. The committee member must not be counted in the quorum required for decision-making on the matter for which he or she has the conflict of interest.

4.0 Roles, responsibilities and delegations

| ROLE | RESPONSIBILITY |
|--------------------|---|
| National Secretary | Ensure the conflicts register is up to date |
| Committee member | to declare any conflicts of interest |

5.0 Definitions

Conflict of Interest - A Conflict of Interest is a perceived, potential, or actual conflict between the private or personal interests and the official responsibilities of someone in a position of trust. A perceived or potential Conflict of Interest should be treated as a Conflict of Interest.

Committee Member - An elected committee member in either a national or branch role.